**Intern Summary Evaluation Worksheet**

This form is used to summarize self-assessment and evaluator ratings in preparation for the summary evaluation conference.

Name of intern: ____________________________  Date: _________________

District: ____________________________________________________________________

Name of mentor: ____________________________  Title: _________________

<table>
<thead>
<tr>
<th>Not Demonstrated</th>
<th>Developing</th>
<th>Proficient</th>
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- **Strategic Leadership**
  - Direct Strategic Plan
  - Leading Change
  - Distributive Leadership

- **Instructional Leadership**
  - Focus on Learning and Teaching: Curriculum, Instruction, & Assessment

- **Cultural Leadership**
  - Focus on Collaborative Work Environment
  - Acknowledges Failures; Celebrates Accomplishments and Rewards

- **Human Resource Leadership**
  - Efficacy and Empowerment
  - Professional Dev./Learning Comm.
  - Recruiting, Hiring, & Mentoring Staff

- **Managerial Leadership**
  - Teacher and Staff Evaluation
  - School Resources and Budget
  - Conflict Management & Resolution

- **External Development Leadership**
  - Systemic Communication
  - District Expectations for Students and Staff
  - Parent and Community Involvement and Outreach

- **Superintendent Micro-political Leadership**
  - Federal, State, and District Mandates
  - Superintendent Micro-political Leadership

Score 1 point for each Developing section checked and 2 points for each Proficient section checked.

Students must total a minimum of 24 points.

Signature Intern: ____________________________  Date: _________________

Signature Intern: ____________________________  Date: _________________